

Notice Number: #136-20

Location: Arlington, VA (Pentagon)

Closing Date: 11/5/2020 (11:59:59 PM (EST))

Command & Location: CMC - COMMANDANT OF THE MARINE CORPS (CMC)

Grade: GS-15

Job Type: **Associate Counsel for the Commandant (Land Use & Environment)**

The Navy and Marine Corps team offers innovative, exciting and meaningful work linking military and civilian talents to achieve our mission and safeguard our freedoms. The Department of the Navy Office of the General Counsel has been serving the Department since 1941 and is committed to developing innovative legal solutions to the business and other challenges facing the Navy and Marine Corps to enhance the war fighting capability of the Naval Service. You will find our attorneys stationed across the United States and worldwide, working with Navy and Marine Corps personnel wherever the Department's business is conducted.

The Office of Counsel for the Commandant of the Marine Corps, as a component part of the DON OGC, is responsible for providing legal advice, services, representation, legal approvals, legal opinions, and legal interpretation of statutes, regulations, and case law, to the Commandant and the Marine Corps in all areas relating to installation law, including land use law, environmental law, civilian personnel and labor law, procurement law, business and commercial law, and such other areas of law that support Marine Corps interests.

There is an anticipated attorney vacancy within the Office of Counsel for the Commandant, United States Marine Corps, Headquarters Marine Corps to serve as Associate Counsel (Land Use and Environment). The Office of Counsel for the Commandant provides legal advice to the Commandant of the Marine Corps and other senior Marine Corps leadership. It has 110 civilian attorneys and active duty Marine Corps Judge Advocates and support staff located in the Headquarters office and twelve field offices throughout the world.

The selected attorney will be a member of the senior management team in the Headquarters office at the Pentagon. The Associate Counsel (Land Use and Environment) plays a lead role in developing and coordinating Land Use and Environmental Law policy for the entire Marine Corps. The incumbent advises senior uniformed and civilian personnel at Marine Corps Headquarters and installations on legal matters pertaining to the Marine Corps' land use and environmental compliance responsibilities.

The selected attorney will have primary responsibility for advising on the requirements of federal property acquisition and disposal laws, land use planning statutes such as NEPA, natural and cultural resource laws such as ESA and NHPA, and environmental compliance statutes. The selected attorney will participate in oversight and guidance of the Marine Corps' property acquisition and disposal efforts, land use planning programs to include REPI, and natural and cultural resource management programs. selected attorney will participate in negotiations on

behalf of the Marine Corps with the United States Congress, other federal agencies and state agencies. The selected attorney will draft and advocate for legislative initiatives, develop litigation strategies, prepare memoranda and research, and monitor proposed legislation. The selected attorney will have daily interaction at the flag and SES levels, and will often be called upon to provide the definitive position for the Office of Counsel for the Commandant. As such, the selected attorney must be comfortable and poised in dealing with personnel at this level.

The position will be filled under the General Schedule (GS) system at the GS-15 level, requiring at least five and a half years of experience practicing law.

Applicants will be evaluated on: 1) the depth and quality of recent relevant legal experience, particularly with respect to Land Use and Environmental Law; 2) the strength of their communication skills (oral and written); 3) their ability to work collegially and effectively with attorneys and clients at all levels, to include SES and flag/general officers; and 4) their flexibility, willingness, and interest in taking on special assignments not necessarily Land Use and Environmental Law related, as requested by Counsel or Deputy Counsel. A demonstrated ability to quickly learn and handle matters of first impression, as well as knowledge of the United States Marine Corps and Department of the Navy is preferred. Applicants with a record of making significant contributions to the advancement of the DON OGC or equivalent Office of the General Counsel or Law Firm/Office beyond the day to day legal practice are desired.

To be eligible for selection, an applicant must have graduated from a law school that is accredited by the American Bar Association, be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia, and be admitted to practice before a state or federal court. An applicant must be a U.S. citizen, and must be able to obtain and maintain a Secret level clearance. The successful candidate may be required to file an annual form OGE-450 (Confidential Financial Disclosure Report).

Interested attorneys may contact Mr. Stephen Wenderoth at 703-692-1778 or by email at Stephen.Wenderoth@usmc.mil for more information.

Applicants must submit a cover letter explaining their interest in the position; a resume; two legal writing samples (less than 10 pages each; the sample may be a part of a longer document); his/her two most recent performance appraisals, if available; and the names and telephone numbers of their current supervisor and at least three references (other than current supervisor) who may be contacted. Applicants should clearly indicate if they do not want their current supervisor to be contacted, should that be the case. The cover letter should address when the applicant will be available to report for duty. Current Federal employees should also indicate their present GS and step level or equivalent grade and salary.

Applications by email are preferred and must be sent to Katherine.Aldrich@usmc.mil. Please note the position and number in the subject line. Hard copy applications may be sent to the

following address only via FEDEX or other express delivery:

Katherine Aldrich, Deputy Counsel (Code CL)
Headquarters, U.S. Marine Corps Rm 4E468
3000 Marine Corps Pentagon
Washington, D.C., 20350-3000
703-614-2150
Facsimiles will not be accepted.

This Personnel Notice will close on November 5, 2020 at 11:59:59 PM, (EST), and applications must be received by this date and time to be considered.

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

NOTICE OF VETERANS' PREFERENCE

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor for attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., DD Form 214, "Certificate of Release or Discharge from Active Duty") to their submissions.

Although the point-preference system is not used, applicants eligible to claim a 10-point preference must submit a Standard Form (SF) 15, "Application for 10-Point Veteran Preference," and supporting documentation required for the specific type of preference claimed. (SF-15, which lists the types of 10-point preference and the required supporting documents, is available from the Office of Personnel Management Website at www.opm.gov.)

Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit <https://www.fedshirevets.gov/index.aspx>, <https://www.usajobs.gov/Help/working-in-government/unique-hiring-paths/veterans>, and see the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Links:

<https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/>

<https://www.opm.gov/policy-data-oversight/disability-employment/hiring/#url=Schedule-A-Hiring-Authority>

Legal and Regulatory Guidance Links:

Financial suitability Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/>

Social security number request Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/>

Privacy Act Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/>

Signature and false statements Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/>

Selective Service Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/>

New employee probationary period Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/>

If relocation expenses are a requirement, the applicant should state their requirement for this expense in the application package. Relocation expenses may be paid, but are not guaranteed.

Permanent Change of Station (PCS) funding may be available to those eligible.